

Government of the People's Republic of Bangladesh  
Office of the Project Director  
SMoDMRPA-Project, DDM  
Venture Tower (Level-3) Plot-3, Mohakhali C/A, Dhaka-1212.

**Request for Expression of Interest (EOI) for Selection of Consulting Firm for  
Implementation Support for EGPP+ Program**

Memo No: 51.01.0000.019.07.723.20- ১৫৪

Date: 04-05-2021

Ministry/Division	Ministry of Disaster Management and Relief
Agency	Department of Disaster Management
Procuring Entity Name	Project Director (Additional Secretary) Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Programs Administration (Component-2 of the Safety Net System for the Poorest (SNSP))
Procuring Entity Code	
Procuring Entity District	Dhaka
EOI for Selection of	Selection for an Implementation Support Firm for EGPP+ Program
EOI Ref No:	51.01.0000.019.07.723.20- ১৫৪ [Contract Package No: SF-8A]
Date:	05/05/2021
<b>Key Information</b>	
Procurement Sub-Method	Quality and Cost Based Selection
<b>Funding Information</b>	
Budget and Source of Fund	Development Budget Grant/Credit
Development Partners	International Development Association (IDA)
<b>Particular Information</b>	
Project/Programme Name	Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Programs Administration (3 <sup>rd</sup> Revised) (Component-2 of the Safety Net System for the Poorest (SNSP))
EOI Closing Date and Time	06/06/2021; 12.00 a.m.
EOI Opening Date and Time	06/06/2021; 12.30 a.m.
Place/Date/Time of Pre-Tender Meeting	18/05/2021; 10:30 a.m. [At Conference Room, SMoDMRPA Project Office, Venture Tower, 3 Mohakhali C/A, Dhaka-1212.]
Project Closing Date	June, 2023
<b>Information for Applicant</b>	
Brief Description of Assignment	The tasks of the consultant have given below: a) Support PICs with identification of target/vulnerable group; b) Support PICs with identification of public workfare sub-project; c) Support PICs with identification of community services including establishment of public information and outreach mechanisms; d) Establishment of Implementation Committees and Community Support Groups; e) Enrollment and registration of beneficiaries in each project; f) Prepare Attendance, Master Roll of beneficiaries in each project; g) Verify and Approved the Master Roll by respective officer's and send to payment service provider; h) Conduct training activities for PIC members and beneficiaries; i) Compliance monitoring of works and services; j) Facilitate public workfare and community services sub-projects implementation by ensuring beneficiary attendance and documentation; k) Ensure compliance with environmental safeguards including screening and include environmental and forestry specialist in the implementation team to promote good social inclusion practice during implementation; l) Ensure compliance with environmental safeguards including

	<p>screening and include social development experts in the implementation team.</p> <p>m) Ensure mainstreaming of gender and other extremely vulnerable groups including women, children, people with disabilities and elderly in project activities.</p> <p>n) Submission of quarterly progress reports.</p>
Experience, Resources and Delivery Capacity Required	<ol style="list-style-type: none"> <li>1. Experience in implementing/Evaluating/Monitoring/Managing socio-economic development program for the targeted poor beneficiaries in our country,</li> <li>2. Working Experience in developing partner's funded similar projects and</li> <li>3. Required Documents: The firm/company must submit the following documents: <ol style="list-style-type: none"> <li>a) Company Registration, Incorporation, Income Tax/TIN and VAT Registration Certificate;</li> <li>b) Audited Financial statement (last 03 Years);</li> <li>c) Company Registration Brochure.</li> </ol> </li> </ol>
Other Details (if applicable)	<ol style="list-style-type: none"> <li>1. The interested firms should submit their EOIs with the above required documents including firm's brochures, experience of working in similar conditions, summaries of firm's capability, availability of appropriate skills among key staff with short biographies (one page), and availability of resources to execute the assignment only. At this stage of EOI, submission of detailed CVs of the proposed professional experts is not encouraged.</li> <li>2. Expression of Interest must be delivered on or before January closing time mentioned above by hand delivered or by post to the address below.</li> <li>3. Please mark clearly on the envelope Expression of Interest for Selection for an Implementation Support Firm for EGPP+ Program; Contract Package No: SF-8A' in two sets (1 original + 1 copy).</li> <li>4. ToR for the assignment would be available at Office of the Project Director during the office hour.</li> </ol>
Procuring Entity Details	<p>Project Director (Additional Secretary) Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Program Administration</p>
Name of Official Invitation EOI	Md. Siddiqur Rahman
Designation of the Official Inviting EOI	Project Director
Contact Details	<p>SModMRPA-Project, Department of Disaster Management Venture Tower (Level-3) Plot-3, Mohakhali C/A, Dhaka-1212. Phone: 02-222290360; email: <a href="mailto:pdsnsp15@gmail.com">pdsnsp15@gmail.com</a></p>
The Procuring Entity reserves the right to accept or reject any or all EOIs without assigning any cause or reason thereof.	

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04.05.2021

Md. Siddiqur Rahman  
Project Director  
(Additional Secretary)  
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