

Government of the People's Republic of Bangladesh
Office of the Project Director
SMoDMRPA-Project, DDM
Venture Tower (Level-3) Plot-3, Mohakhali C/A, Dhaka-1212.

**Request for Expression of Interest (EOI) for Selection of Consulting Firm for
Third Party Spot Monitoring & Evaluation for EGPP+ Program**

Memo No: 51.01.0000.019.07.724.20- 367

Date: 05-05-2021

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| Ministry/Division | Ministry of Disaster Management and Relief |
| Agency | Department of Disaster Management |
| Procuring Entity Name | Project Director (Additional Secretary) Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Program Administration (Component-4 of the Safety Net System for the Poorest (SNSP)) |
| Procuring Entity Code | |
| Procuring Entity District | Dhaka |
| EOI for Selection of | Selection of Consulting Firm for Third Party Spot Monitoring & Evaluation for EGPP+ Program |
| EOI Ref No: | 51.01.0000.019.07.724.20- 367 [Contract Package No: SF-10A] |
| Date: | 06/05/2021 |
| Key Information | |
| Procurement Sub-Method | Quality and Cost Based Selection |
| Funding Information | |
| Budget and Source of Fund | Development Budget Grant/Credit |
| Development Partners | International Development Association (IDA) |
| Particular Information | |
| Project/Program Name | Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Program Administration (3 rd Revised) (Component-4 of the Safety Net System for the Poorest (SNSP)) |
| EOI Closing Date and Time | 27/05/2021; 12.00 |
| EOI Opening Date and Time | 27/05/2021; 12.30 |
| Place/Date/Time of Pre-Proposal Meeting | 18/05/2021; 12.00 10:30 a.m. [At Conference Room, SMoDMRPA Project Office, Venture Tower, 3 Mohakhali C/A, Dhaka-1212.] |
| Project Closing Date | June, 2023 |
| Information for Applicant | |
| Brief Description of Assignment | The tasks of the consultant have given below: a) Assess whether beneficiary and sub-project selection are being followed as per program guidelines; b) Assess whether social and environmental safeguard screening is conducted and records are maintained as per program guidelines; c) Monitor whether beneficiaries are present at work sites and attendance is recorded properly; d) Assess the outreach activities and beneficiary awareness about program implementation cycle and other relevant information; e) Evaluate the transparency and efficiency of beneficiary payment process; f) Monitor the share of beneficiaries satisfied with service delivery; g) Review compliance with the social Management Frameworks (SMF) and the small ethnic Communities Planning Framework (SECPF) and h) Include and monitor any other dimension of project implementation that DDM identifies as important |
| Qualification & Experience Required | 1. Experience with undertaking large scale household surveys on socio-economic issues, including experience of same areas and with development program for the targeted poor beneficiaries/low-income population in our country, |

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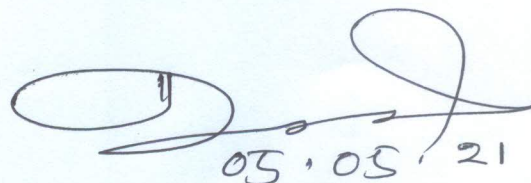
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| | <p>2. Working Experience with Government and/or donor agencies similar projects in execution of such work and</p> <p>3. A capacity statement on professional staffs and logistics facilities.</p> <p>4. Required Documents: The firm/company must submit the following documents:</p> <p>a) Company Registration/Trade License, Incorporation, Income Tax/TIN and VAT Registration Certificate,</p> <p>b) Audited Financial statement (last 03 Years);</p> <p>c) Company Registration Brochure.</p> |
| Other Details (if applicable) | <p>1. The interested firms should submit their EOIs with the above required documents including firm's brochures, experience of working in similar conditions, summaries of firm's capability, availability of appropriate skills among key staff with short biographies (one page), and availability of resources to execute the assignment only. At this stage of EOI, submission of detailed CVs of the proposed professional experts is not encouraged.</p> <p>2. Expression of Interest must be delivered on or before the closing time mentioned above by hand delivered or by post to the address below.</p> <p>3. Please mark clearly on the envelope 'Expression of Interest for Consulting Firm for Third Party Spot Monitoring & Evaluation for EGPP+ Program; Contract Package No: SF-10A' in two sets (1 original + 1 copy).</p> <p>4. Terms of Reference (TOR) in details of the assignment would be available at Office of the Project Director during office hours and also in project website: www.snsdp.ddm.gov.bd.</p> |
| Associate with Foreign Firm | N/A |
| Procuring Entity Details | <p>Project Director (Additional Secretary) Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Programs Administration</p> |
| Name of Official Invitation EOI | Md. Siddiqur Rahman |
| Designation of the Official Inviting EOI | Project Director |
| Contact Details | <p>SMoDMRPA-Project, Department of Disaster Management Venture Tower (Level-3) Plot-3, Mohakhali C/A, Dhaka-1212. Phone: 02-222290360 Email: pdsnsp15@gmail.com</p> |
| The Procuring Entity reserves the right to accept or reject any or all EOIs without assigning any cause or reason thereof. | |



Md. Siddiqur Rahman
 Project Director
 (Additional Secretary)
 SMoDMRPA Project
 Phone: 02-222290360
 Email: pdsnsp15@gmail.com