

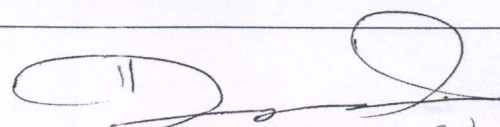
Government of the People's Republic of Bangladesh
Office of the Project Director
SMoDMRPA-Project, DDM
Venture Tower (Level-3) Plot-3, Mohakhali C/A, Dhaka-1212.

Memo No: 51.01.0000.019.11.716.20-793

Date: 21-12-2020

Ministry/Division	Ministry of Disaster Management and Relief
Agency	Department of Disaster Management
Procuring Entity Name	Project Director (Additional Secretary) Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Programmes Administration (Component-2 of the Safety Net System for the Poorest (SNSP))
Procuring Entity Code	
Procuring Entity District	Dhaka
EOI for Selection of	Program Specialist (Public Workfare)
EOI Ref No:	51.01.0000.019.11.716.20-793 [Contract Package No: SI-7A]
Date:	29/12/2020
Key Information	
Procurement Sub-Method	Selection of Individual Consultant
Funding Information	
Budget and Source of Fund	Development Budget Grant/Credit
Development Partners	International Development Association (IDA)
Particular Information	
Project/Programme Name	Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Programmes Administration (3 rd Revised) (Component-2 of the Safety Net System For the Poorest (SNSP))
EOI Closing Date and Time	January 21, 2021; 4.30 PM
Project Closing Date	June 30, 2023
Information for Applicant	
Brief Description of Assignment	<p>The tasks of the consultant have given below:</p> <ol style="list-style-type: none"> Supervise and coordinate field operations with regards to community workfare; Support the preparation of bidding documents for appointing specialized agencies to support implementation; In collaboration with the Program Specialist (Community Services & Gender), coordinate and supervise the day-to-day operations on the selection of beneficiaries and sub-projects in consultation with relevant stakeholders; Facilitate review, troubleshooting and approval processes as required; Maintain coordination with the activities implemented by MoDMR/DDM under the same Project; Carry out any other relevant periodic duties that may be assigned by the Project Director/concerned authority from time to time.
Job Location	Coxs Bazar
Education and Qualification & Experience Required	<ol style="list-style-type: none"> At least a Master's Degree in any Discipline. At least five (5) years of relevant operational experience and proven track record is required with specific experience/expertise in the following areas: Working on public workfare projects supported by cash for work programs for the poor; Working on the empowerment of women and girls and/or other gender focused issues;

	<ul style="list-style-type: none"> e) Having strong communication capability with relevant govt. organization and other agencies; f) Ability to think strategically and conduct dialogue on social development policies and priorities, while maintaining a strong sense of realism with regard to context, conditions and competing demands for resources; g) Experience in designing and supervising civil works will be highly desirable; h) Field experience highly desirable on related issues; i) Having practical experience in sensitizing host communities in relevant field; j) Excellent command in spoken and written in Bengali and English skills; k) Involvement on Volunteerism is desirable. l) Incumbent having professional experience in any International Organization will be given priority
Other Details (if applicable)	<ul style="list-style-type: none"> m) Expression of Interest (EOI) is invited from the interested candidates with two passport size photos, CV, copies of educational and experience certificates in a sealed envelop, clearly marked "<i>Request for Express of Interest (ROEI) for Program Specialist (Public Workfare)</i>" by delivery/courier service within the above closing date and time specified above to the below Contact Details. n) Candidates will get the ToR and Standard Request for Proposal (SRFA) in the Project website: www.snsnp.ddm.gov.bd.
Associate with Foreign Firm	N/A
Procuring Entity Details	Project Director (Additional Secretary) Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Programmes Administration
Name of Official Invitation EOI	Md. Siddiqur Rahman
Designation of the Official Inviting EOI	Project Director
Contact Details	SMoDMRPA-Project, Department of Disaster Management Venture Tower (Level-3) Plot-3, Mohakhali C/A, Dhaka-1212. Phone: 02-222290360 Email: pdsnsnp15@gmail.com
The Procuring Entity reserves the right to accept or reject any or all EOIs without assigning any cause or reason thereof.	


 27.12.2020

Md. Siddiqur Rahman
 Project Director
 (Additional Secretary)
 SMoDMRPA Project
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 Email: pdsnsnp15@gmail.com