

Terms and Reference For Consulting Service

Selection of Program Specialist (Public Workfare) for SMoDMRPA Project

The World Bank has approved the Safety Net Systems for the Poorest Additional Financing project (SNSP AF) in March 2020. It builds on the earlier SNSP project (approved in 2013) that aimed to provide support for improved implementation of the safety nets under the Department of Disaster Management, Ministry of Disaster Management Relief (MoDMR), with the objective of improving the equity, efficiency and transparency of five safety net program geared towards the poorest. This will allow the DDM/MoDMR to leverage good global practices in the areas of building targeting, program administration and M&E systems and lead these five safety net programs along an incremental reform path to better serve the needs of the poor.

In this project, EGPP component of the SNSP AF project. This component (Component 4) provides benefits to the poor and vulnerable through Public Works in exchange for wages. The EGPP is currently being implemented country-wide with an end goal of 950,000 beneficiaries across 63 districts. The recently approved SNSP AF contains within it the EGPP+ component that increases the breadth and depth of EGPP coverage in the Cox's Bazaar district by 40,000 beneficiaries and improves shock responsiveness through additional top-up payments and alternative work modalities (further details are available in the subsequent sections and in the World Bank Project Appraisal Document).

The Department of Disaster Management (DDM) is seeking to secure the services of a Consultant Firm (hereto referred to as the "Consultant") to carry out a series of third-party assessments (spot-checks and evaluation) of the EGPP+ component of the SNSP AF project for a period of 23 months. Such third parties serve as an independent feedback mechanism of program inputs, outputs and performance and is a key component of effective program implementation. Incorporating such assessments on a regular and timely basis plays a major role in ensuring the integrity of the public financial management and sustain a robust accountability framework by enhancing the flow of information to the citizens and feedback from citizens to the decision-makers.



Project Development Objectives

1. Provide evidence on the efficacy of beneficiary selection process;
2. Determine beneficiaries', implementation staffs' and community perceptions, awareness and satisfaction with various components of the program;
3. Furnish evidence on the impact of program participation on the beneficiaries' consumption.

Scope of Work for Program Specialist (Public Workfare) Specialist

The consultant, as an expert in the field, will provide quality services maintaining highest degree of integrity and ethical standard. The Key responsibilities include, but are not limited to the following:

- Supervise and coordinate field operations with regards to community workfare;
- Support the preparation of bidding documents for appointing specialized agencies to support implementation;
- In collaboration with the Program Specialist (Community Services & Gender), coordinate and supervise the day-to-day operations on the selection of beneficiaries and sub-projects in consultation with relevant stakeholders;
- Facilitate review, troubleshooting and approval processes as required;
- Maintain coordination with the activities implemented by MoDMR/DDM under the same Project;.
- Carry out any other relevant periodic duties that may be assigned by the Project Director/concerned authority from time to time.

Workstation:

Cox's Bazar

Duration

The services of the PS will be required for the duration of the project until June 2023. The contract may be annually renewed if the consultant's assignment becomes satisfactory.

Deliverables

The Consultant will work under direct control of the Project Director. He will be accountable for his daily activities and report as follows:

- Inception Report
- Daily Progress Report
- Monthly Progress Report
- Draft Final Report
- Final Report



Education Qualification and Experience:

- a) At least five (5) years of relevant operational experience and proven track record is required with specific experience/expertise in the following areas:
- b) Working on public workfare projects supported by cash for work programs for the poor;
- c) Working on the empowerment of women and girls Working on the empowerment of women and girls and/or other gender focused issues;
- d) Having strong communication capability with relevant govt. organization and other agencies;
- e) Ability to think strategically and conduct dialogue on social development policies and priorities, while maintaining a strong sense of realism with regard to context, conditions and competing demands for resources;
- f) Experience in designing and supervising civil works will be highly desirable;
- g) Field experience highly desirable on related issues;
- h) Having practical experience in sensitizing host communities in relevant field;
- i) Excellent command in spoken and written in Bengali and English skills;
- j) Involvement on Volunteerism is desirable.
- k) Incumbent having professional experience in any International Organization will be given priority

Selection Method:

Selection of Procurement Specialist will follow the procedure for selecting Individual Consultant described in the World Bank's Procurement regulation for IPF Borrowers, July 2016.

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MD. Siddiqur Rahman
Project Director
(Additional Secretary)
SMoDMRPA Project
Venture Tower (Level-3) Plot-3
Mohakhali C/A, Dhaka-1212.