

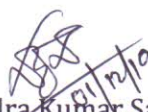
Government of the People's Republic of Bangladesh
Office of the Project Director
SMoDMRPA Project
Venture Tower, Plot-3 (3rd Floor)
Mohakhali, C/A, Dhaka-1212
www.snsp.ddm.gov.bd

Selection of Individual Consultant

Ministry/Division:	Ministry of Disaster Management & Relief
Agency:	Department of Disaster Management
Procuring Entity Name:	Project Director, Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Programmes Administration (Component-2 of the Safety Net Systems for the Poorest (SNSP))
Procuring Entity Code:	
Procuring Entity District:	Dhaka
EOI for Selection of:	Individual Consultants
Title of Service:	Procurement Specialist
EOI Ref. No.:	51.01.0000.012.14.054.13- 629
Date:	December 01, 2019
KEY INFORMATION	
Procurement Sub-Method:	Selection of Individual Consultants (SIC) following World Bank Guidelines
FUNDING INFORMATION	
Budget and Source of Funds:	International Development Association (IDA)
Development Partners:	International Development Association (IDA)
PARTICULAR INFORMATION	
Project/ Programme Name:	Strengthening of the Ministry of Disaster Management and Relief (MoDMR) Programmes Administration (Component-2 of the Safety Net Systems for the Poorest (SNSP))
EOI Closing Date and Time:	December 17, 2019; 5:00 PM
INFORMATION FOR APPLICANT	
Brief Description of Assignment:	<ul style="list-style-type: none"> • Provide advice on procurement policies and procedures ensure consistency with World Bank's Guidelines and Government's Public Procurement Act and Regulations • Prepare and update Procurement Plans and schedules on a periodic basis • Prepare invitation for bids, request for expressions of interest, bidding documents, request of proposals terms of reference, evaluation reports, contracts and all other procurement documentation • Monitor procurement processes, identify slippages, take risk mitigation actions • Prepare periodic reports required by MoDMR/DDM or IDA, and ensure proper follow-up of necessary actions • Any other work assign by the Project Director

[Handwritten Signature]

Education Qualification & Experience Required:	<ul style="list-style-type: none"> • At least a Bachelor's Degree in Engineering; of a Master's Degree in Business Administration Commerce, Finance, Law or Procurement • Professional Qualifications in procurement, purchasing and /or supply chain management (such candidates will be given preference) • At least five (5) years of work experience in procurement in government/ semi-government institutions or with international donors implementing development projects or having had other responsibilities with a substantial procurement content (i.e. preparation of bidding documents and requests for proposals; use of internationally accepted contract documents; understanding of principles underlying procurement practices analytical capability in identifying and resolving procurement issues; etc.). • Extensive knowledge of Government's Public Procurement Act and Regulations • Extensive knowledge of IDA's Procurement/ Consultant Guidelines • Excellent Spoken and written Bengali and English skills
Other Details (if applicable):	Interested applicants may obtain further information from office of the Project Director, SMoDMRPA Project, from 10:00 AM to 4:00 PM, on working days, before the closing date. No specific format for applications are specified, however, consultants are expected to submit a brief cover letter expressing their interest in the assignment, and highlighting their suitability for the position, as well as their detailed CV.
Association with foreign firms is:	N/A
PROCURING ENTITY DETAILS	
Name of Official Inviting EOI:	Satyendra Kumar Sarkar Strengthening of the Ministry of Disaster Management and Relief (SMoDMR) Programmes Administration (Component-2 of the Safety Net Systems for the Poorest (SNSP))
Designation of Official Inviting EOI:	Project Director
Address of Official Inviting EOI:	Office of the Project Director, SMoDMRPA Project, Venture Tower, Plot-3 (3 rd Floor), Mohakhali, C/A, Dhaka-1212.
Contact Details Phone:	02-9890360
The Procuring entity reserves the right to accept or reject all EOIS	


 Satyendra Kumar Sarkar
 Additional Secretary
 Project Director
 SMoDMRPA Project
 Phone: 02-9890360